**New Patient Health Questionnaire**

**ISSA MEDICAL**

Thank you for applying to join Issa Medical Group. As a new patient to the practice we would like to ask you to complete the following questionnaire. This will assist in providing you with the best care. You must sign the form on the final page to confirm all the details given are correct. **All information given to us will be confidential and used only in accordance with statutory regulations, e.g. Data Protection Act/GDPR.**

UK residents and those residing in the UK for legal and settled purpose, AND living within the practice area, are entitled to register with us. We reserve the right to remove patients who do not live within our practice boundary. If you register with the practice and are not living in the area this will affect the services that we can provide for you, for example no home visits will be undertaken outside of practice boundaries. All patients found not to be living in the practice area will be removed from our list with 28 days notice. UK citizens who now live abroad for most of the year may not entitled to free NHS care. European Economic Area (EEA) rules apply for those residing in a member state.

**For online registration purposes please supply a photographic form of ID.**

If you need any support in completing this form, please ask at the reception. If you have a disability, which means you need information in a different way please contact the surgery.

Please complete all areas that are applicable to you or your child in **CAPITAL LETTERS** and tick the appropriate boxes.

|  |  |  |  |
| --- | --- | --- | --- |
| Full Name |  |  | Date of Birth |
| Mobile Telephone Number | |  | Email Address |
| Single  Cohabiting  Widowed  Married  Divorced  Separated  Civil partnership | |  | Occupation |

|  |  |
| --- | --- |
| \*Main spoken languages | |
| **English** | |
| **Other** (please specify) | |
| Interpreter required? | |
| Yes | No |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| \*What is your ethnic group? (please circle the option that best describe your ethnic group or background) | | | | | | |
| **White** |  | English/Welsh/Scottish |  | Northern Irish |  | Irish |
| **Black** |  | Caribbean |  | African |  | Other |
| **Asian** |  | Indian |  | Pakistani |  | Chinese |
| **Mixed** |  | White + Black Caribbean |  | White + African |  | White + Asian |
| **Other** *Please specify***:** |  | | | | | |

**Gender Identity Sex**

Is your gender identity the same as the sex you Which of the following best describes you?

were registered at birth?

|  |  |  |
| --- | --- | --- |
| Yes  No  Prefer not to say |  | Female  Male  Non-binary  Prefer to self-describe  Prefer not to say |

|  |  |  |
| --- | --- | --- |
| Next of kin telephone number(s) |  | Next of kin address (if different to above) |

|  |  |  |
| --- | --- | --- |
| Name of next of kin |  | Relationship to you/child |

|  |
| --- |
| **Are you a Military Veteran?**  Yes  No |

|  |
| --- |
| Do you have a Carer?  Yes  No  If yes, what is their name and contact number? |

|  |
| --- |
| Are you a Carer?  Yes  No  If yes, do you look after someone who is a patient of ………………?  Yes  No  If yes, what is their name?  What is your relationship to them?  If No, please give the address of the surgery or the name of the GP who treats the person you care for:  We will refer you to the Carers Service (……………. Carers) for further information and support. Please tick if you do **NOT** wish to be referred  …………….Carers provides information and advice and free services such as gym sessions, sitting service, holidays and emotional support. |

|  |  |
| --- | --- |
| Are you an Adult with social care involvement?  Yes  No | If yes, please state the reason why |
| Do you have a nominated patient advocate/advocacy service or Lasting Power of Attorney?  Yes  No  Details ………………………………. | |

**If Registering a Child please complete the following:**

**If you are applying on behalf of a child who is in foster care/residential care/Kinship care/ or who is not your child:**

|  |  |  |
| --- | --- | --- |
| Who has the parental or legal responsibility for the child?  You as the legal parent/guardian/adoptive  parent  **Other** (please specify)  Name:  Contact Number:  Evidence of parental responsibility (birth certificate/social care information) : |  | If you are the parent/guardian/foster carer /kinship carer **but cannot** consent please detail below who can  Name:  Relationship to child:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Contact Number: |
|  |
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**Please list vaccinations and date given to the child above**

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| --- |
| Name: Date given:  1st imms  DTaP/IPV/Hib/HepB  MenB  Rotavirus    2nd imms  DTaP/IPV/Hib/HepB  Pneumococcal (PCV)  Rotavirus  3rd imms  DTaP/IPV/Hib/HepB  MenB  1 year old (on or after child’s first birthday)  Hib/MenC  Pneumococcal (PCV)  MMR  MenB (Booster)  3 years 4 months or soon after  DTaP/IPV  MMR  Boys and girls aged 12 to 13 years  HPV (2 doses 6 to 24 months apart)  14 years old (school year 9)  Td/IPV  MenACWY  Check MMR status |
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**Looked after Children**

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| --- | --- |
| If a child, are they looked after?  Yes  No  If Yes, under what arrangements:  Section 20-Voluntary Care  Subject to an Interim Care Order  Subject to a Full Care Order  Placed for adoption  Unaccompanied Asylum Seeker | |
| Private arrangement/Private Fostering/informal arrangement  (please note you have a duty to notify social care of this arrangement)    ***What is Private Fostering?***  A private fostering arrangement is one that is made without the involvement of the Local Authority to look after a child under the age of 16 (or under 18 if disabled) by someone other than a parent or close relative, for 28 days or more and can include those living with extended family members. So, this could be a child living with people as stated below:   |  |  | | --- | --- | | *Private Fostering* ***includes*** *a child living with:* | *Private Fostering* ***does not include*** *a child living with:* | | * godparents * great-grandparents * great aunts or uncles * family friends * step parents where a couple isn't married or in a civil partnership * cousins * a host family which is caring for a child from overseas while they are in education here | * brothers * sisters * grandparents * aunts * uncles * step parents where a couple is married or in a civil partnership * mother * father * children and young people who are being looked-after by the Local Authority | |

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| --- | --- |
| Name of school or nursery: | Home schooled. |
| Does the child have a social worker?  **Yes  No** | Name of Social Worker: |
| Are there any other Agencies involved in their care?  **Yes  No. Contact Details:** | |

**Medical details**

**Please provide information below if known**

|  |
| --- |
| Height m cm |
| Weight kg |

|  |
| --- |
| **For women aged 25 to 64**) Have you had a cervical smear test? |
|  |
| Yes  No |
|  |
| If Yes Please state where, when and the result(if known) |
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| Do you have any current health problems, please include dates? ( Asthma, COPD, Diabetes, Heart Disease, Learning disabilities, mental health problems )  **If you have any of the above please make an annual review appointment.** |

**Current Medications:**

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| --- |
| Are you taking any medication?  Yes  No  Please provide repeat prescription or list of medication from previous practice. |
| **If you are a patient on repeat medication please make a medication review appointment.** |

|  |  |
| --- | --- |
| Are you allergic to any medicine or other substance?  NO  YES - please list below | |
| 1. | 3. |
| 2. | 4. |

|  |  |  |  |
| --- | --- | --- | --- |
| Family History |  |  |  |
| Only tick if these apply to first degree relatives. i.e parents and siblings. | Asthma | Diabetes | Heart disease |
| High Blood Pressure | Stroke/Mini Stroke | Skin conditions |
| Depression | Peptic ulceration | Thyroid Disorder |
| Eyesight problems | Asthma/COPD | Cancer |

|  |
| --- |
| Do you drink alcohol? Yes  No  If yes please answer questions below : |
| 1. Have you ever felt you should CUT down your drinking? 2. Have people ANNOYED you by criticising your drinking? 3. Have you ever felt bad or GUILTY about your drinking? 4. Have you ever had a drink first think in the morning to steady your nerves or get rid of a hangover (EYE- opener)?   **If you tick 2 or more boxes please make a Telephone Consultation with a GP** |
|  |

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| --- |
| \* What are your smoking habits?  Smoker  Ex-Smoker  Never Smoked  How many do you smoke a day? **\_\_\_\_\_\_\_\_\_\_\_\_**  Would you like advice on quitting?  Yes  No |

**Lifestyle:**

**How would you describe your diet? What are your exercise habits?**

|  |  |  |
| --- | --- | --- |
| Good diet | Exercise impossible |  |
| Average diet | Light exercise | In what form: |
| Poor diet | Moderate exercise | In what form: |
| Vegetarian / Vegan | Heavy exercise | In what form: |

|  |
| --- |
| **Immunisations**  If you are from abroad please give a copy of your immunisations. |

**On-line services**

If there are any problems with your registration we will contact you to clarify any issues, but once your details have been entered into our computerised records you will be able to register with our **on-line service** provider (System One) and access appointments, prescriptions and some sections of your own medical record via the internet.

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Application for online access to my medical record**  I wish to access my medical record online and understand and agree with each statement (please tick)   |  |  | | --- | --- | | 1. I have read and understood the information leaflet provided by the practice |  | | 1. I will be responsible for the security of the information that I see or download |  | | 1. If I choose to share my information with anyone else, this is at my own risk |  | | 1. I will contact the practice as soon as possible if I suspect that my account has been accessed by someone without my agreement |  | | 1. If I see information in my record that is not about me, or is inaccurate I will log out immediately and contact the practice as soon as possible |  | |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **On-line account**  Scan to Patient Record   |  |  | | --- | --- | | I wish to have access to the following online service (tick all that apply) | | | 1. Booking appointments |  | | 1. Requesting repeat prescriptions |  | | 1. Accessing my medical records |  | |

**Electronic Prescription Service (EPS)**

All prescriptions will now be sent electronically.

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| --- |
| Please nominate a pharmacy:  *(So we can send your prescription direct to them)* |
|

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Text reminders for appointments**   |  |  | | --- | --- | | Would you like to receive text reminders for appointments? | Yes  No | | I consent to the practice contacting me by text message and/or e-mail for the purposes of health promotion, practice news and appointment reminders. I acknowledge that the appointment reminders by text are an additional service and that they may not be sent on all occasions and the responsibility for attending appointments or cancelling them still rests with me. I can cancel the text message facility at any time. Text messages are generated using a secure facility but I understand that they are transmitted over a public network onto a personal telephone and as such may not be sure, however, the practice will not transmit any information which would enable an individual patient to be identified. **I agree to advise the practice if my mobile number changes or if it is no longer in my possession.** | | |

**Data Sharing**

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| **Summary Care Record (SCR)**  The SCR is a summary of your medical history that can be shared between healthcare staff treating patients in an emergency or out-of-hours with faster access to key clinical information. **More information can be found by visiting** [**www.nhscarerecords.nhs.uk**](http://www.nhscarerecords.nhs.uk) **and *practice website***  **Tick this box if you wish to opt-in to the SCR**  **Tick this box if you wish to opt-out of the SCR**  Please collect an opt out form reception or download a form from ***practice website*** |

#### ****National Data Opt-out****

Due to the introduction of the General Data Protection Regulation (GDPR) in May 2018 there have been national changes on how patients record their preference as to how they would like their data shared.

**More information can be found by visiting the** **NHS website** <https://www.nhs.uk/your-nhs-data-matters/> . You can update your preferences there.

|  |  |  |
| --- | --- | --- |
| **\*Signed** |  | **\*Date** (dd/mm/yyyy) **/ /** |

|  |
| --- |
| **Signed on behalf of patient** (*if applicable*) **Full Name:**  (Minors under 16 years old, adults lacking capacity) |
| **Relationship:** |

**NEXT OF KIN CONSENT FORM**

Next of Kin Name: ……………………………………………………………………………

Next of Kin Contact Number: ………………………………………………………………...

Relationship to Patient: ……………………………………………………………………….

I give permission for my next of kin to be contacted in an emergency:

Patient’s Signature: …………………………………………… Date: ……………………….

…………………………………………………………………………………………………

**Policy Statement**

**AGGRESSIVE AND ABUSIVE BEHAVIOUR BY PATIENT**

**THIS PRACTICE CONSIDERS AGGRESSIVE BEHAVIOUR TO BE ANY PERSONAL, ABUSIVE AND AGGRESSIVE COMMENTS, CURSING AND/OR SWEARING, PHYSICAL CONTACT AND AGGRESSIVE GESTURES.**

1. No abuse of staff is acceptable whether verbal or physical. All abuse will be reported to the practice manager who will keep a log of all incidents.
2. All physical abuse of any of our staff by our patients is reported to the Police. The patient will then be removed immediately from our list. If the Police are not informed, the health authority will inform the patient of the need to register with a new doctor.
3. Any physical abuse by a patient of another practice will be reported to the Police by the practice manager and to the patient’s own practice. A request for action will be requested in all cases.
4. Any physical abuse by a person not registered with this surgery is to be reported to the Police by the practice manager. The practice manager or person in charge of the patient’s own surgery is also to be informed.
5. Any incident of verbal abuse whether in person or by the telephone will be reported immediately to the practice manager and recorded by the practice manager. The practice manager will then send a formal letter to the patient. A copy will be kept in the medical records.
6. If another incident occurs a further letter will be written warning him/her that any further abusive behaviour will result in removal from the list. If another incident occurs after a final letter has been issued the patient will be removed immediately from the list and a letter will be sent to the patient confirming this.
7. If the patient is from another practice, the practice manager will report any incident to the practice manager or person in charge of the patient’s own surgery requesting action to be taken.

I confirm that I have read and understood the above policy

Signed: ……………………………………………….